

**Request for McNair Funding**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Conference/ workshop/ McNair graduate school visit date(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location & website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registration/ application due date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Table 1: Budget (see helpful links below)**

|  |  |
| --- | --- |
| Registration fee | $ |
| Hotel or dorm/ night x # of nights/ person | $ |
| Meals not provided at the event (see Table 2) | $ |
| Flight, car, train travel (roundtrip total) | $ |
| Transportation from UConn to airport, roundtrip & from airport to conference hotel, roundtrip | $ |
| Additional funding sources (amount, source) | $ from: |
| Personal contribution, if any | $ |
| **TOTAL McNair fund request** | $ |

**Justification for utilizing McNair funds:** What benefits (personal, academic, professional) will you gain through participation in this event?

What **outreach activities** have you participated in or plan to participate in with the McNair Scholars Program? Please list.

1.

2.

3.

Which McNair resources are you regularly utilizing?

\_\_\_\_\_\_ Meet biweekly-to-monthly with McNair Program Coordinator

\_\_\_\_\_\_ Attend STEM workshops and seminars organized and/or advertised by the McNair program

\_\_\_\_\_\_ E-mail communication to review and revise resumes, CVs, and personal statements for research and graduate school applications.

**Table 2: Meal budget:**

|  |  |
| --- | --- |
| **Conference date:** | **Which meals are not provided (B, L, D)?** |
|  |  |
|  |  |
|  |  |
|  |  |

**Helpful links:**

Meal per diem info (scroll down to meals & incidentals): <https://www.gsa.gov/travel/plan-book/per-diem-rates>

Mileage reimbursement info: $0.58/ mile: [UConn Travel Mileage Calculator](https://cap.uconn.edu/wp-content/uploads/sites/3350/2022/08/Travel-7-1-22.xlsx)

University Travel Card for Travel [University Travel Cards | Travel Services (uconn.edu)](https://travel.uconn.edu/university-travel-cards/#student)